

Report ID: NYCA1673

State of New York

Page No: 1

Statewide Financial System

Run Date: 1/10/2024

Procurement Contract Request

Run Time: 12:01 PM

Single Transaction Summary

BUSINESS UNIT	DOCUMENT TYPE	AUDIT TYPE
DOS01	Proc Contract Amendment	EBV

Business Unit (Name)	Contract No	Sequence #
Department of State	C1001200	9

Contract ID : 0000000000000000000065278	Version # : 10

Dept ID	Department Name
3800000	DOS01-Department of State_BD

Supplier ID
1000004857

Supplier Name
WEST PUBLISHING CORPORATION

Transaction Amount	Begin Date (MM/DD/YYYY) to Expire Date (MM/DD/YYYY)
\$1.00	

Bid Date (MM/DD/YYYY)	Renewal Amendment Beginning Date (MM/DD/YYYY)

Pre-Encumbrance Amt:	NY State Contract Descr:
	18-ADM-11 C1001200 INCREASE

Description
DOS01-C1001200-3800000

Provisions

Preparer's Signature	Preparer's Phone No
ALLEN,AIMEE	

Agency Finance Officer's Signature	Date

Reporting Code	Method of Award	Number of Bids	Special Code

Date Received	Date Approved	Date Rejected	Auditor's Initials
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APPROVED
DEPT. OF AUDIT & CONTROL

Jan 10 2024
Ashley Markowski

FOR THE STATE COMPTROLLER

Intended Encumbrance

Amount

Single Transaction Summary

BUSINESS UNIT	DOCUMENT TYPE	AUDIT TYPE
DOS01	Proc Contract Amendment	EBV

Business Unit (Name) Department of State		Contract No C1001200	Sequence # 9
Contract ID : 0000000000000000000065278		Version # : 10	
Dept ID 3800000	Department Name DOS01-Department of State_BD		
Supplier ID 1000004857			
Supplier Name WEST PUBLISHING CORPORATION			
Transaction Amount \$1.00	Begin Date (MM/DD/YYYY) to Expire Date (MM/DD/YYYY)		
Bid Date (MM/DD/YYYY)	Renewal Amendment Beginning Date (MM/DD/YYYY)		
Pre-Encumbrance Amt:	NY State Contract Descr: 18-ADM-11 C1001200 INCREASE		
Description DOS01-C1001200-3800000			
Provisions			
Preparer's Signature ALLEN,AIMEE		Preparer's Phone No 518-474-2754	
Agency Finance Officer's Signature <i>Jessie S. Allen</i>		Date 12/11/2023	
Reporting Code	Method of Award	Number of Bids	Special Code
Date Received	Date Approved	Date Rejected	Auditor's Initials

Intended Encumbrance

Amount

STATE OF NEW YORK
DEPARTMENT OF STATE

ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
HTTPS://DOS.NY.GOV

KATHY HOCHUL
GOVERNOR

ROBERT J. RODRIGUEZ
SECRETARY OF STATE

December 7, 2023

Mr. Brian Fuller
Director, Contracts and Expenditures
Office of the State Comptroller
110 State Street
Albany, NY 12236

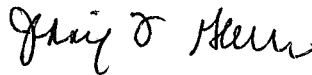
Dear Mr. Fuller,

Please see the attached from Thomson Reuters ("West") requesting a price increase for publication of the NYCRR. A Single Transaction Summary (STS) is provided to assist in tracking.

The price increases requested by West, as described in their enclosed documentation, are reasonable and are consistent with the Request for Proposal. The Department of State consents to the requested increase and seeks approval of the Office of the State Comptroller as required by the contract.

Do not hesitate to contact me at (518) 474-2754 or Chris DeMarco at (518) 473-8205 if we may provide you with any additional information. Thank you for your assistance.

Sincerely,



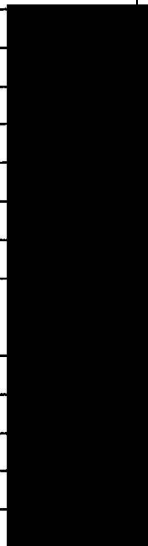
Jennifer Gallo
Director, Division of Fiscal Management

cc. C. DeMarco



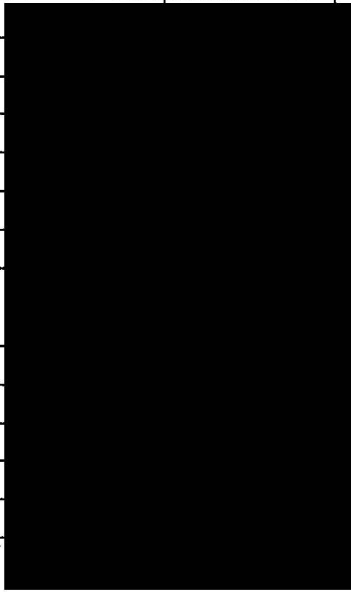
**Department
of State**

NYCRR PRICING EFFECTIVE 1-1-2024

	State Rate	Private Rate	
Full Set Sale			
New Full Set with Binder	\$2,772.96		
New Full Set without Binder	\$2,231.44		
Annual Supplementation (Full Set)	\$941.26		
Partial Unit Sale with Binder			
Per Volume	\$42.51		
Partial Unit Sale without Binder			
Per Volume	\$27.12		
Annual Supplementation (per volume)	\$42.51		
Price Per Binder	\$9.68		

NYCRR PRICING EFFECTIVE 1-1-2024

	State Rate		Private Rate	
	Year 4 (Current)	Year 5 Increase	Year 4 (Current)	Year 5 Increase
Full Set Sale				
New Full Set with Binder	\$2,718.60	\$2,772.97		
New Full Set without Binder	\$2,187.69	\$2,231.44		
Annual Supplementation (Full Set)	\$922.81	\$941.27		
Partial Unit Sale with Binder				
Per Volume	\$41.68	\$42.51		
Partial Unit Sale without Binder				
Per Volume	\$26.60	\$27.13		
Annual Supplementation (per volume)	\$41.68	\$42.51		
Price Per Binder	\$9.50	\$9.69		





THOMSON REUTERS™

Jill Raymond

Sr. Contract Administration & Compliance Specialist
610 Opperman Drive
Eagan, MN 55123

Telephone 763.326.7549
E-mail jill.raymond@tr.com

September 26, 2023

Mr. Chris DeMarco
Department of State
Division of Administrative Rules
One Commerce Plaza
99 Washington Avenue, Suite 650
Albany, NY 12231

Dear Chris:

Pursuant to the Department of State Request for Proposal – 18-ADM-11 for production and distribution of the *Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR)*, West is requesting consent from the Department and the Comptroller to increase prices for the NYCRR product effective January 1, 2024.

Our current contract allows for pricing to be adjusted annually by the lower of either the percent change for the United States Department of Labor, Bureau of Labor Statistics Producer Price Index for Publication, printed matter and printing material to the corresponding Producer Price Index (PPI) for the most recent final month, or 2.0 percent. The ratio of the April 2022 PPI to the corresponding PPI of April 2023 (the most recent annual representation of finalized PPI numbers) increased from 130.218 to 142.389, an overall increase of 9.3% (see attached). Therefore, West is requesting approval to increase prices by a 2.0% margin. Enclosed herewith is a list of adjusted prices reflecting the increase that West is requesting at this time.

Thank you for considering this price increase request. We look forward to hearing from you in the near future regarding this matter.

Sincerely,

Jill A. Raymond



Databases, Tables & Calculators by Subject

Change Output Options: From: 2022 To: 2023 [Go](#)
 Include graphs Include annual averages [More Formatting Options](#) ➔

Data extracted on: September 25, 2023 (4:58:20 PM)

PPI Commodity Data

Series Id: WPU094
 Not Seasonally Adjusted
Series Title: PPI Commodity data for Pulp, paper, and allied products-Publications, printed matter and printing material, not seasonally adjusted
Group: Pulp, paper, and allied products
Item: Publications, printed matter and printing material
Base Date: 200906

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2022	123.274	125.399	128.364	130.218	133.456	134.933	135.441	136.742	137.587	138.008	139.478	139.973
2023	141.876	142.166	142.673	142.389	142.769(P)	142.782(P)	142.863(P)	143.118(P)				

P : Preliminary. All indexes are subject to monthly revisions up to four months after original publication.

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone:1-202-691-5200_ Telecommunications Relay Service:7-1-1_ www.bls.gov [Contact Us](#)